

## General Information on the Program

**The monthly fee collected for  
Homestay is: \$800 CAD**

**The daily fee collected for  
Homestay is: \$25.80 CAD**

This Monthly Fee Includes:

- A home within 45 minutes transportation to class
- A private room
- Three meals a day
- Access to Internet
- Access to electricity, heat & water
- Access to a bathroom
- Access to laundry facilities

Homestay fees are calculated based on given arrival date.

## Please Read Carefully & Sign

### Homestay Agreement

Our homestay families are a vital factor in the success of English Language Certificate Programs (ELCP) and the University of Guelph. In our Homestay Program we endeavor to work with a diversity of hosts, matching them with the students who apply to be part of our homestay program. When a student is assigned to a home, the hosts agree to accept the terms and recommendations of this agreement.

As a homestay host we agree that:

1. We will provide the student a private room that includes a bed, dresser, and desk along with linens and clothes storage. We will also provide access to laundry, bathroom and other shared facilities. Use of internet service is also included; we understand that the student is not to be asked for money in the event that internet goes over any limits put in place by the service provider.
2. We will provide a home environment that is safe, pleasant, clean and in compliance with your city bylaws. Note that Ontario Fire Code requires each bedroom have a door plus 2<sup>nd</sup> exit.
3. We will provide a Police Check (Vulnerable Sector Check) as required by ELCP and the University of Guelph at the family's expense for everyone living in the home over the **age of 18 years**. VSC is to be updates **no less than every five years**.
4. We will provide the student with three wholesome meals each day and occasional nutritious snack.
5. We will provide the student with house keys or information on how to use the house alarm system. We will instruct the student on safety procedures, along with household routines and guidelines upon their arrival and keep a record of these routines and procedures for them to review when needed.

6. We will orient the student to our neighbourhood, including banking locations and procedures, stores and medical clinics, public transportation.
7. We will include student(s) in family activities and outings, based on the student's desire to be involved.
8. We will not host students from the same language group without the consent of the Accommodations Coordinator. Occasionally we will agree to such an arrangement, but it is not in keeping with the main purpose of the homestay experience.
9. We will inform the Accommodations Coordinator should significant problems with the student arise or other concerns related to the homestay/student relationship. If requested, we consent to meeting with the Accommodations Coordinator to facilitate resolutions.
10. We will provide 30 days' notice from the first of any month, to the homestay student if ending a placement. The Accommodations Coordinator will be consulted in any decision to end a placement.
11. If, after consultation with Accommodations Coordinator, a placement is ended in less than 30 days from the first of a month we agree to refund the amount of fee prepaid by the student.
12. At the discretion of the Accommodations Coordinator or English Language Programs Manager, a student may be removed due to extenuating circumstances or health and safety issues. We agree to refund homestay fees to the student based on the date of removal as per the requirements of The Coordinator or Manager.

ELCP Homestay recommends:

1. Budgeting: As we cannot guarantee that a student will be placed with a host, it is critical that a homestay family not depend on homestay fees for the family budget. We recommend that you set aside a minimum of one month's fee for the unexpected situation that may occur including refunds in some situations.
2. Student vacations & refunds: ON occasion a term ends early in the month. Although our students pay a full month fee while choosing to be on vacation, we request that the homestay family refund the food portion for the time absent (\$10 per day). The Accommodations Coordinator should be consulted and made aware of changes made in such situations.

Participating in the homestay program brings with it potential risk as human nature is unpredictable. While the ELCP Homestay Program works toward monitoring, informing and advising those involved, there can be no guarantee of security of either party. The ELCP Homestay Program and the University of Guelph does not assume any liability for actions or omissions of other parties nor for any damages incurred to property of either party.

I confirm that I have read, understand and will comply with the Homestay Agreement and the recommendations herein:

Signature:

Print:

Date:

## University of Guelph Homestay Application Form

Please fill in this application form electronically (or print clearly) and send back to [homestay@uoguelph.ca](mailto:homestay@uoguelph.ca)

All information is required.

### Host Family Address Information

Family Name:

Phone Number:

Home Address:

Email:

### Main Contacts

Salutation:

Salutation:

First Name:

First Name:

Surname:

Surname:

Year of Birth:

Year of Birth:

Relationship to Secondary Contact:

Relationship to Primary Contact:

Occupation:

Occupation:

Employer:

Employer:

Work Schedule:

Work Schedule:

Work Phone:

Work Phone:

Cell Phone:

Cell Phone:

Email:

Email:

Native English Speaker?    Yes    No

Native English Speaker?    Yes    No

Other languages spoken:

Other languages spoken:

**May we forward your email to the student?**

Yes                  No

**May we forward your email to the student?**

Yes                  No

## Other Resident Members of the Home

Name	Gender	Year of Birth	Relationship to Primary Contact	Occupation	English fluency/ other languages?

## Student Preference

*We have a need for host families who are available to host male students or have no gender preference*

Male                  Female                  No preference

We would prefer a student from (please specify country) \_\_\_\_\_ No preference

## Smoking and Drinking

Does anyone in your household smoke?

If yes, how many?

Would you host a student who smokes?

If yes, where is smoking permitted?

Do you drink alcohol?

Would you accept a student who drank?

## Pets

Cats #

Name(s), size(s), breed(s)

Dogs #

Name(s), size(s), breed(s)

Other #

Name(s), size(s), breed(s)

## Hosting Information

Have you ever hosted a student before?

If yes, through which company?

May we contact this them for reference?

If yes, please provide:

Contact Name:

Phone Number:

## Please fill in your responses for the following questions

*International students who apply for Homestay look forward to integrating with the host family by spending time with them in the evenings and weekends. Host families are expected to involve students in outings, special events and daily family activities to help familiarize students with Canadian culture and make them feel at ease.*

Please list any hobbies, interests or activities that family enjoys which may be shared with you student. (music, sports, etc.)

Are there any special features within or near your home that students would find helpful or attractive? (swimming pool, community centre, basketball hoop, etc)

Please give a general description of your family's normal daytime routine and evening/weekend commitments.

Why do you want to host an international student?

What are your expectations?

How would you approach everyday problems with the student?

## Help us find the best fit for you family

What type of personality do you think will fit best into your home/lifestyle? Check any of the following or feel free to add your own description:

Independent	Outgoing	Serious	Other:
Dependent	Shy	Easy-going	Other:
Artistic	Comical	Likes computers	Other:
Talkative	Athletic	Studious	Other:

## Your family's diet

*Students must have access to all food in the home for breakfast, lunch, dinner, snacks and drinks.*

Please describe your diet: (western, eastern, low fat, vegetarian, etc.) What are the mainstays of your diet?

Do you have any special dietary practices/restrictions? Yes No

If yes, please list the restrictions:

Please highlight any dietary restrictions that you would **NOT** be willing to accommodate for

No pork Halal No seafood No beef No chicken Vegetarian Other:

## Amenities Available to the Student

Please check the following amenities that would be available to the student.

TV Treadmill Basketball Hoop DVD Pool

Bicycle Hot Tub Sewing machine Piano

Other:

Other:

Other:

## Bus Information

*It is strongly suggested that host families accompany the student by bus to and from the University before classes begin to orient them to the bus route.*

# of blocks to bus stop from home:

Walking time to stop:

Bus Route Number:

## Home Information

Type of Home:                      # of levels:                      # of bedrooms:                      # of bathrooms:

Please write a brief description of your home (architectural style, type of flooring, square footage)

Do you have... Washer      Dryer      Are they coin operated?

Do you have air conditioning?

Please explain if any areas are restricted to students:

Do you have a working smoke alarm on every level of the home?

Are the fire alarms...

Is your property/fire insurance policy in effect if you have a paying boarder?

***For your own protection, please remember to inform your broker when you have a homestay student. Not all insurance policies will accommodate paying boarders. This is your responsibility.***

## Student Room

***Each student room must have a window that is 3.8 square feet with side smaller than 15" inches to meet fire code regulations.***

Location of room:                      Size of room:                      Size of window(s):

Does this bedroom have a window with an open-able area of 3.8 square feet?

Type of bed:                                      Type of flooring:

Desk:    Closet:

Type of Heating:                                      Other:

Is supplementary heating available in the room?

Bathroom (private or shared):                      If shared, with how many people in the home?

Type of Internet:

Description of room:

Closest emergency exit:

## Student Room 2

***Each student room must have a window that is 3.8 square feet with side smaller than 15" inches to meet fire code regulations.***

Location of room:

Size of room:

Size of window(s):

Does this bedroom have a window with an open-able area of 3.8 square feet?

Type of bed:

Type of flooring:

Desk:

Closet:

Type of Heating:

Other:

Is supplementary heating available in the room?

Bathroom (private or shared):

If shared, with how many people in the home?

Type of Internet:

Description of room:

Closest emergency exit:

## Availability

We will accept students in the following time periods:

Winter Semester: January—April

Spring Semester: May—August

Fall Semester: September—December

Summer-Short Programs: July to mid August

### How did you hear about Guelph Homestay?

*If your application is approved, we will schedule a phone interview with yourself and the Accommodations Coordinator. Please specify the most convenient time for you?*

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Afternoon					
Evening					