

DROPBOX FOR MORE THAN DOCUMENTS

Rethink Your Assessments for Remote Environments
with Ed Tech Series

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AGENDA

- What is Dropbox?
- The “new” creation experience
- Creating a Dropbox folder
 - Submission options and supported file types
- Feedback & assessment in Dropbox
- CourseLink Demos
- Q & A

INTRODUCTION TO DROPBOX

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WHAT IS DROPBOX

- Students use the Dropbox tool to upload and submit assignments to the Dropbox submission folders in CourseLink, eliminating the need to mail, fax, or email their work to instructors.
- Instructors can use the Dropbox tool to see student submissions, when they were submitted, evaluate submissions and push the grades to the Grades tool.
- Note: In D2L support resources, it is often referred to as Assignments

THE DROPBOX CREATION EXPERIENCE

- D2L is currently in the process of updating the Dropbox creation/edit interface.
- This update was first released in the Summer and continual updates are being made.
- You can decide whether you would like to use the “new” experience or go back to the “old” experience.
- You can also provide D2L with feedback on the new experience to help support its development.

OLD EXPERIENCE

- Assignment type
- Submission type
- Score out of
- Grade item
- Rubrics
- Annotations

New Folder

Properties Restrictions Objectives Turnitin® ← - Turnitin

Name *

Instructions

Paragraph B I U Font Family Font Size

- Due date
- Availability
- Special access

Attachments

Add Attachment Record Audio Record Video

NEW EXPERIENCE

- Availability window
- Special access

Name*

Untitled

Score Out Of

Ungraded

Due Date

No due date

Instructions

Record Audio

Record Video

Availability Dates & Conditions

Always available

Submission & Completion

File submission

Evaluation & Feedback

No rubric added

- Assignment type
- Submission type

- Rubrics
- Annotation tools
- Turnitin

WHICH EXPERIENCE SHOULD I USE?

- At this time, we are currently recommending that you continue to use the “old” experience
 - Full feature set, some components could be missing from the new experience at this time
- However, this really is a personal preference.
- There is nothing stopping you from moving back and forth between the two experiences.
- It is likely that both will be simultaneously available for quite some time.

CREATING A DROPBOX

Using the “old” experience

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DROPBOX CREATION – PROPERTIES

- Name
- Instructions
 - Written instructions, attachments, record video, etc.
- Assignment type
 - Individual
 - Group
 - Groups must be created before creating the dropbox folder

SUBMISSIONS TYPES

1. File submission
 - Upload and submit file(s)
2. Text submission
 - Text, links and images
3. On paper
 - Proxy for submission of a physical copy
4. Observed in person
 - Proxy for task performed in person

ASSESSMENT EXAMPLES

| | Individual | Group |
|--------------------|--|--|
| File | The 'art of science' project, or something similar | Group podcast (audio) presentation |
| Text | Share a link to a file hosted in OneDrive | Link to a presentation hosted on YouTube or Stream |
| On Paper | Lab report/notebook | In class group work (formative assessment) |
| Observed in Person | Individual performance of a reading, monologue, piece of music, etc. | Group presentation over Zoom |

SUPPORTED FILE TYPES

| File Type | Extensions |
|---------------|---|
| Text document | RTF, PPT, PPS, PDF, DOC, DOCX, PPTX, XML, XLS, TXT, WPD |
| Image | JPG, JPEG, PNG, GIF, BMP, TIF, TIFF |
| Media | SWF, MPG, MPEG, RM, MP3, MP4, M4V, M4A, AVI, WAV, RAM, ASF, MOV, RA |
| Web document | HTM, HTML, MHT, MHTML |

COMMON DROPBOX PAIN POINTS

1. Submission of HEIC files
 - Common problem for students using iPhone to take photos of work to submit
2. Due dates versus end dates
 - Students cannot submit after an end date
3. Turnitin integration **should** be enabled by the instructor
 - The account that enables Turnitin will become the “default” instructor and receive email request to confirm access to view papers flagged by other instructors internal or external to U of G
4. Allowing time for large files to upload

FEEDBACK & ASSESSMENT IN DROPBOX

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DROPBOX CREATION - EVALUATION

Evaluation and Feedback

Score Out Of
 [?](#)

Grade Item
 [\[New Grade Item\]](#)

Student View Preview
- / -

Rubrics

No rubrics selected.

[\[Create Rubric in New Window\]](#)

Anonymous Marking
 Hide student names during assessment

Annotation Tools
 Make annotation tools available for assessment



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INLINE ANNOTATIONS

[Demo Assignment.docx](#) (20.9 KB)
By: workshopStudent 02 Submitted: Nov 18, 2020 8:54 AM

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Assignment 1

Demo Student 1

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Rhoncus dolor purus non enim. Auctor neque vitae tempus quam pellentesque. Et tortor consequat id porta nibh venenatis cras. **Tristique senectus et netus et.** Quis auctor elit sed vulputate mi sit. Fermentum dui faucibus in ornare quam viverra orci sagittis eu. Pretium lectus quam id leo. Vestibulum sed arcu non odio euismod lacinia at quis. **Sit amet aliquam id diam maecenas.** Facilisis leo vel fringilla est ullamcorper eget nulla facilisi. Urna neque viverra justo nec ultrices. Quisque egestas diam in arcu cursus euismod quis viverra. Vitae ultricies leo integer malesuada nunc velit. Sed tempus urna et **pharetra** pharetra massa massa ultricies mi. Ac ut consequat etiam tempus eget neque. Sapien faucibus et molestie ac feugiat sed lectus. Tellus in metus vulputate interdum proin fermentum. Augue lacus viverra vitae congue eu consequat ac felis. Aenean lectus pellentesque eget neque laoreet. Donec ac odio tempor orci dapibus ultrices in iaculis. Vel eros donec ac odio tempor orci dapibus ultrices. Et pharetra pharetra massa massa. Urna id volutpat lacus laoreet. Ac turpis egestas. Etiam dignissim diam quis enim lobortis scelerisque fermentum dui. Pellentesque euismod nunc nunc sed cursus mattis vestibulum in dui sed ut. Nibh cras pulvinar mattis nunc sed blandit libero volutpat sed condimentum nisi. **Consectetur libero id faucibus nisl. Etiam dignissim diam quis enim lobortis scelerisque fermentum dui faucibus.** Mauris a diam maecenas sed enim ut semper. Eget gravida cum sociis natoque penatibus et magnis dis parturient. Tellus integer feugiat scelerisque varius morbi. Tristique sollicitudin nibh sit amet. Vel fringilla est ullamcorper eget. Arcu bibendum at varius vel pharetra vel turpis nunc eget. Varius sit amet mattis vulputate enim nulla. Quisque id diam vel

Note
This is an essential point. Good for catching it and including it here.

INLINE ANNOTATION CONSIDERATIONS

- Supported File types
 - DOC, DOCX, RTF, ODT, PPT, PPS, PPTX, PPSX, ODP, XLS, XLSX, TXT
 - JPG, JPEG, PNG, TIF, TIFF, GIF (conversion to PDF)
- Currently not available for “Text Submission”

DEMOS

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DEMOS

1. The old & new Dropbox creation experiences
2. Creating a Dropbox
 - File submission – Audio podcast
3. Grading an assessment for:
 - File submission – Photography
 - Text submission – Reflection
 - In person submission – Monologue

RESOURCES & SUPPORT

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RESOURCES

- [Dropbox](#) – OpenEd Support & Documentation
- [Create Assignments & Assess Submissions](#) – Brightspace Help
- [Turnitin \(Dropbox Integration\)](#) – OpenEd Support & Documentation

SUPPORT

CourseLink Technical Support

- Phone:
 - 519-824-4120 x56939
 - 1-866-275-1478 (CAN/US)
- Email:
 - courselink@uoguelph.ca

Instructional Technology Specialists

- Consultation request form: <http://bit.ly/UG-ITS-Consult>
- Email: insttech@uoguelph.ca