

## How to Use Otter.ai

Otter.ai is an audio transcription tool. It can be used to generate a transcription of an online video. This is a real-time process and require a quiet environment.

### Using Otter.ai

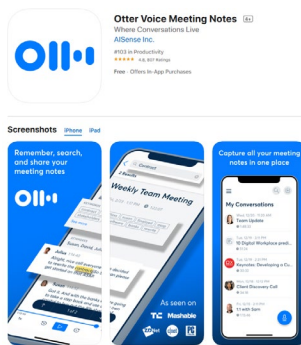
Sign up for a free Otter.ai account.

<https://otter.ai/>

How to create my own transcription of an online video using my laptop and my phone/tablet.

Set up the Otter.ai app on your phone/tablet

Download the Otter.ai app from your app store.



Sign into the app. Follow the instructions on screen. Do the tutorial.

On your laptop

Log into your course on Courserlink.

Find the video you want to transcribe.

Play the video. Turn up the volume.

Place your phone near the laptop speaker.

Press the blue record button in the Otter.ai app.

Press the stop button in the Otter.ai app when finished.

The transcript will be generated in a few minutes.

Additional Otter.ai Resources

<https://otter.ai/starter-guide>

