



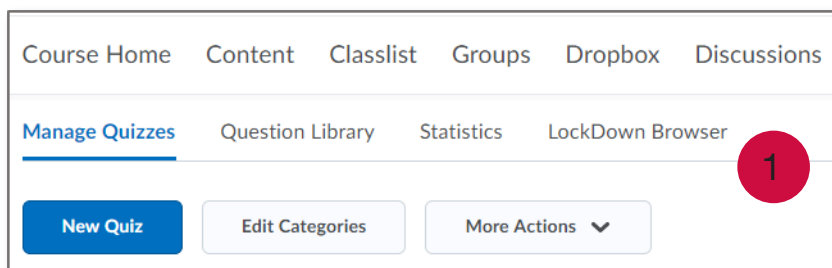
Respondus LockDown Browser for Online Exams

What is the Respondus LockDown Browser?

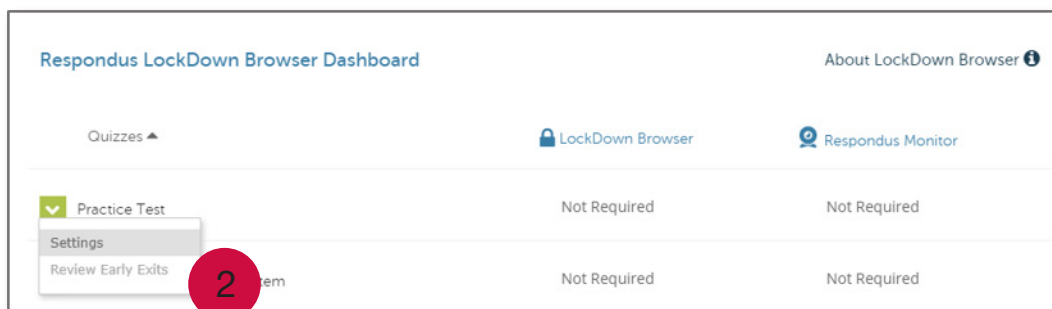
LockDown Browser is a custom browser that locks down the testing environment in the learning management system (CourseLink). When a CourseLink Quiz is set up to use the LockDown Browser and Monitor, a student is prevented from performing any other action on their computer while they complete their exam.

Enable Respondus LockDown Browser and Monitor

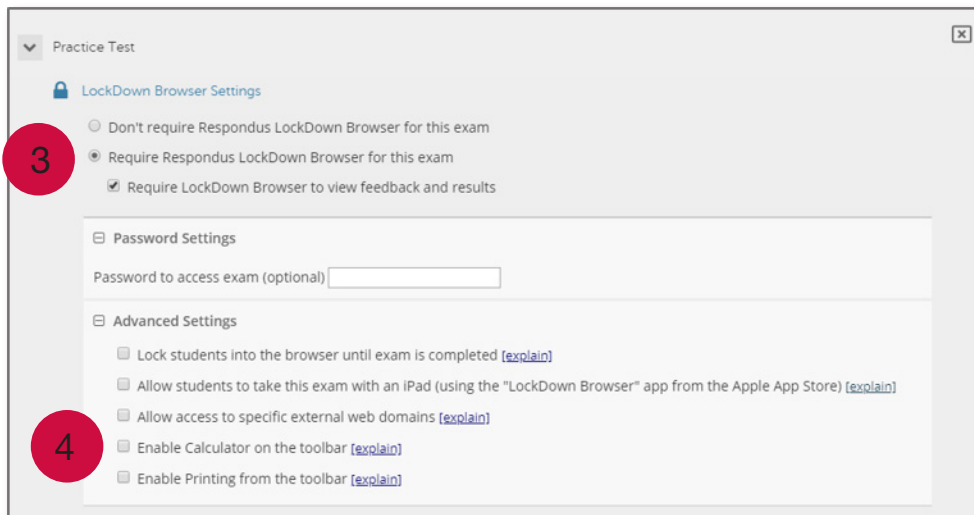
1. From the Quizzes tool dashboard, select **LockDown Browser**.



2. All your quizzes for the course will be listed here. Select the Dropdown next to the assessment you want to enable LockDown Browser and/or Respondus Monitor for and select **Settings**.



3. From the LockDown Browser Settings, select **Require Respondus LockDown Browser for this exam**.
4. You may wish to enable the on-screen calculator, if your exam requires one.

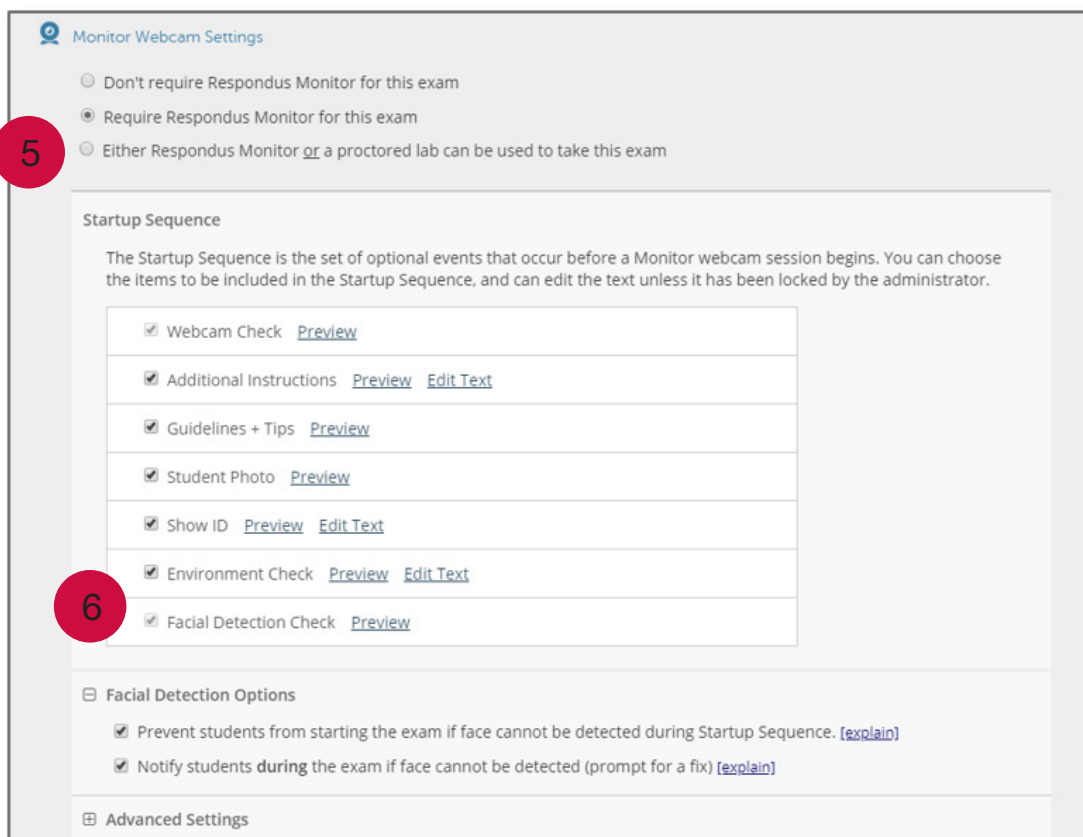


5. If you want to require the Respondus monitor on your exam, select **Require Respondus Monitor for this exam**.

Note: The Respondus Monitor tool is dependent on having the LockDown Browser enabled.

6. You may wish to review and modify the default **Environment Check** options.

Note: The environment check notifies students prior to starting their Respondus enabled quiz to show the camera their location to ensure academic integrity. You may want to specify additional requirements (i.e., that they are able to have blank paper, a crib sheet, or any other tools they can use during the examination). This information can be provided by editing the text within the environment check.



7. Select **Save + Close** to save your settings and return to the Quizzes dashboard. Your quiz title will be amended to indicate which tools are required to attempt it.

Note: We recommend that you have students do a practice exam with the LockDown Browser and Monitor enabled. For more information on importing and setting up a practice exam, please see the 'Practice Test for Respondus LockDown Browser' resource.

CourseLink Technical Support

If you have any questions or would like more information about remote delivery, please contact CourseLink Support. We are here to help you.

Phone: 519-824-4120 ext. 56939

Toll Free: 1-866-275-1478 (Canada and USA)

Email: courselink@uoguelph.ca

Hours of Operation

Monday - Friday: 8:30 a.m. - 8:30 p.m.

Saturday: 10 a.m. - 4 p.m.

Sunday: noon - 6 p.m.

Holidays: 10 a.m. - 4 p.m.

All times listed above are Eastern Time.