COURSELINK TUNE UP SERIES

Content

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AGENDA

- Why Content?
- Options for Content organization
  - By week
  - By topic
  - By type
- Submodules
- What can be included in Content
- Demos and examples
- Support & Resources
**Why Content?**

- The most commonly used area within CourseLink
- Students spend a lot of time within the Content area of your course
- Wide variety of structures across courses
- Student perspective/view of course
CONTENT ORGANIZATION
CONTENT ORGANIZATION BASICS

• Before you can begin adding content to your course, you will have to create at least 1 Content Module
• Module order can be changed using the 8-dot menu to the left of the module name
CONTENT BY TYPE

• Very common organizational structure
• Can end up with very large modules (e.g., 36 classes x 2 formats = 72 items)
CONTENT BY WEEK

- Includes content of all types to be covered within the span of a week (or multiple weeks)
  - Slides, reading, and activities altogether
- Content ordered chronologically within module or broken down further into submodules*
- Help students digest what needs to be done each week
CONTENT BY TOPIC

• Similar to content by week, but time frame could be shorter or longer
• Commonly used in Distance Education courses
• Help students to progress through course content in intended order
SUBMODULES IN CONTENT
But what about submodules?

- Submodules can help to organize content further, but can impact how students navigate the Content section and potentially miss important information
  - Default navigations does not show students which modules have submodules
  - When viewing a submodule, students cannot see the content of the parent module
  - If students use previous/next to move between content, end up in next module
- Impact of submodules on students may be impacted by course delivery mode
  - 100% in-person vs. blended vs. 100% online
**SINGLE MODULE**

**Week 1 - Chronological**

Add dates and restrictions...
Add a description...

1.1 Lecture 1 - Monday
   - PowerPoint Presentation

1.2 Post-class Reading - Monday
   - Word Document

1.3 Lecture 2 - Wednesday
   - PowerPoint Presentation

1.4 Post-class Video - Naming Simple Alkanes
   - Video
   - This video provides a review from today's lecture. It is not required viewing, but may be helpful if you are looking for additional review.

1.5 Post-class Video - Naming Alkenes
   - Video

1.6 Lecture 3 - Friday
   - PowerPoint Presentation

1.7 Week 1 Quiz
   - Quiz
   - Starts Sep 16, 2022 12:30 PM  Ends Sep 18, 2022 11:59 PM
   - Quiz will open immediately after Friday's class is done. You will have until 11:59 PM on Sunday to complete it.

**WITH SUBMODULES**

**Week 1 - Submodules**

Add dates and restrictions...
Add a description...

- **Lecture materials**
  - Upload / Create
  - Existing Activities

- **Lecture 1 - Mon**
  - PowerPoint Presentation

- **Lecture 2 - Wed**
  - PowerPoint Presentation

- **Lecture 3 - Fri**
  - PowerPoint Presentation

- **Readings & Other Resources**
  - Upload / Create
  - Existing Activities

- **Monday Reading**
  - Word Document
When are Submodules Helpful?

1. You have a lot of content items in a module (> 12)
2. Additional resources that aren’t required
   - Study guides
   - Resources for review/catch up
3. Submodules are still distinct groups of work/content
   - E.g. Assignments module with submodules for each assessment type
WHAT can I include in CONTENT?
Once a module is created, you are presented with multiple options for adding content

- Upload/create
- Existing activities
- Drag and drop
CONTENT — UPLOAD/CREATE

• Upload Files
  – PDF, PowerPoint, Word Doc, etc.

• Video or Audio
  – URL or Embed code from YouTube, Microsoft Stream, etc.

• Create a File

• Create a Link

• New Dropbox/Discussion/Quiz
**VIDEO OR AUDIO**

- Add video from streaming sites like YouTube and Microsoft Stream that can play directly within your course site
- Alternative to creating a link to the external site
CREATE A FILE

Create a File in "Week 1"

- Build content pages directly within CourseLink
- Insert Stuff supports addition of images, links, etc.
- Next level option: HTML templates
CONTENT – EXISTING ACTIVITIES

• Discussions
• Dropbox
• **External Learning Tools**
  – Zoom
• Google Drive
• Gradescope
• OneDrive
• Quizzes
• **Video Assignments**
DISCUSSIONS/DROPBOX/QUIZZES

• Create links to the most commonly used CourseLink tools
• Helps students to see where assignments and tests fit into the overall course
DEMO AND EXAMPLES

• Content by Week module
  – Simple chronological
  – Submodules by type
• Assignments module
• Edit properties in place
• Registered student view
BEST PRACTICES

• Regardless of module organization, provide content in the order you want students to review it
• Provide meaningful content titles
• Take advantage of the description option if additional context is necessary (edit properties in place)
• Use submodules sparingly
• Always consider content accessibility
SUPPORT & RESOURCES
SUPPORT

CourseLink Support
   Email: courselink@uoguelph.ca
   Phone: 519-824-4120 x56939 or 1-866-275-1478 (CAN/US)

For assistance with any technical issues in CourseLink and other supported technologies (Gradescope, SFQ).

Instructional Technology Specialists
   Email: insttech@uoguelph.ca

For pedagogical/best practice support for any of our centrally supported technologies.
RESOURCES

OpenEd Support & Documentation Site

• **Content**
  – **Embedding Items**

• **Import/Export/Copy Components**

• **Zoom Transfer Tool**
  – **Zoom Cloud Storage Retention**

• **Classlist-linked Microsoft Security Groups (CLMSG)**
UPCOMING SUMMER PROGRAMMING

All our upcoming events are available on the Summer 2022 Programming page.

• Gradescope
  – Transitioning from Crowdmark to Gradescope (June 28th)
  – Prepare for Gradescope Bubble Sheets (July 14th & August 18th)

• Zoom for Hybrid and Synchronous Delivery (July 6th)

• Classlist-linked Microsoft Security Groups and Zoom Transfer Tool (August 25th)