

# WHAT'S NEW IN COURSELINK?

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Owen Wooding,  
Instructional Technology Specialist

# AGENDA

- Pronouns Settings
- Improvements in Intelligent Agents
- Copying Dropbox Folders
- Improvements to the Rubrics Tool
- The New Quiz Building Experience
- OpenEd Toolbox
- Keeping Up with New CourseLink Features
- Question and Answer Period

# PRONOUN SETTINGS

Classlist/Discussions

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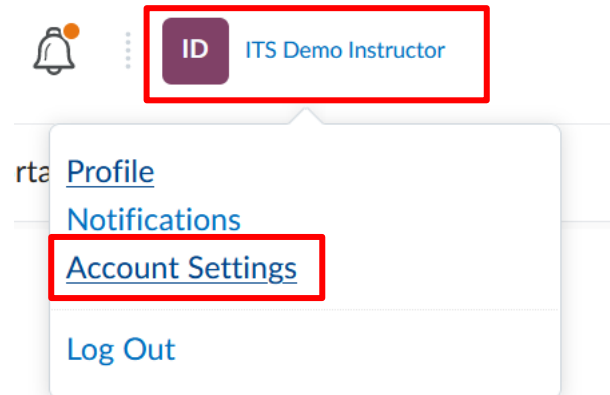
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# ENABLING AND SETTING PRONOUNS

Anyone with a CourseLink account now has the option to set their pronouns (He/Him, She/Her, They/Them, etc.) for their account

- Pronouns are set from the Account Settings option in CourseLink



# ENABLING AND SETTING PRONOUNS

Once the Account Settings are open, simply:

- Enable “Allow others to see my pronouns”
- Select “Use different pronouns”, then enter the pronouns

Account Settings Discussions Email

## Pronouns

When enabled, your pronouns can appear to others in areas such as your profile card or Classlist.

Allow others to see my pronouns

Use what my organization has on record: **None**

Use different pronouns:

They/Them|

Common pronouns include She/Her, He/Him, They/Them

**Note:** UofG does not have a record of pronouns that can be pushed to CourseLink, so the “Use what my organization has on record” option, will not indicate pronouns.

# PRONOUNS ON CLASSLIST

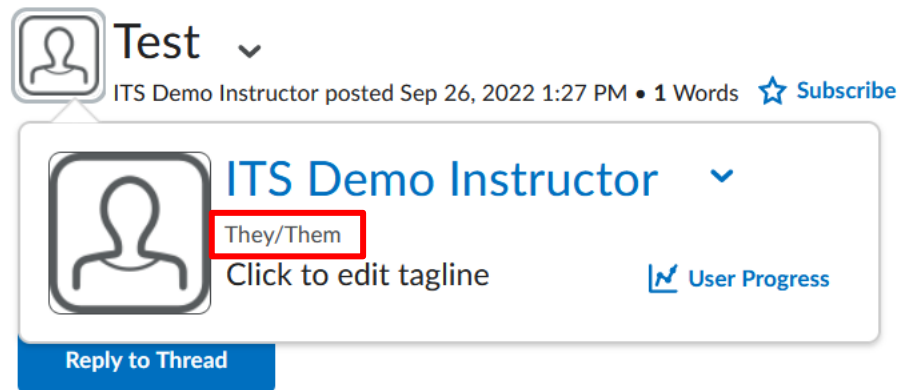
For any accounts with pronouns set and enabled to allow others to see them, they will display next to that user's name on the Classlist

[Email](#) [Print](#) [Enrolment](#) [Unenrol](#)

<input type="checkbox"/>	Last Name ▲, First Name
<input type="checkbox"/>	<a href="#">Demo Instructor, ITS</a> (They/Them) ▼

# PRONOUNS IN DISCUSSIONS

Pronouns will also be available if hovering over or clicking on a user's profile image in Discussions.



The screenshot shows a discussion post by a user named "Test". Below the post, a dropdown menu is open for the user's profile. The menu displays the user's name "ITS Demo Instructor" and a dropdown arrow. A red box highlights the "They/Them" pronoun option. Other options visible in the menu include "Click to edit tagline" and "User Progress". A blue button labeled "Reply to Thread" is located at the bottom of the dropdown menu.

# IMPROVEMENTS IN INTELLIGENT AGENTS

Scheduling now includes One-Time Run!



# WHAT ARE INTELLIGENT AGENTS?

The Intelligent Agents tool allows instructors to automate custom email communications to students based on a variety of conditions such as:

- When they last visited the course site
- The number of posts they made to a discussion topic
- Their score on a quiz or grade item
- And many, many more...

For more information on Intelligent Agents, you may view the recording and slides from S22's [CourseLink Tool Spotlight: Intelligent Agents](#)

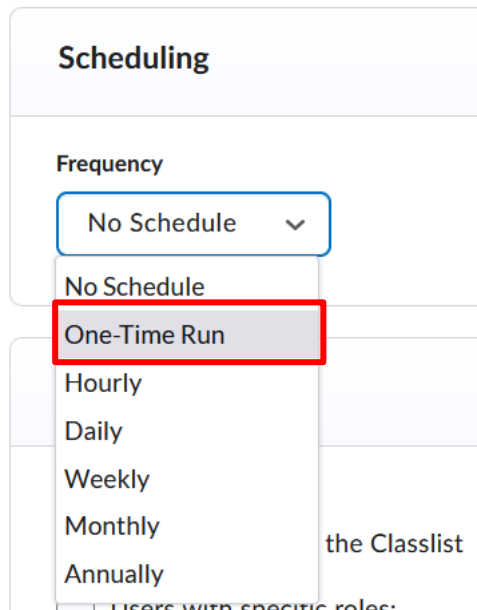
# SCHEDULING OPTION IMPROVEMENTS FOR INTELLIGENT AGENTS

Intelligent Agents now allow for a **one-time run option**, rather than forcing the user to set a schedule.

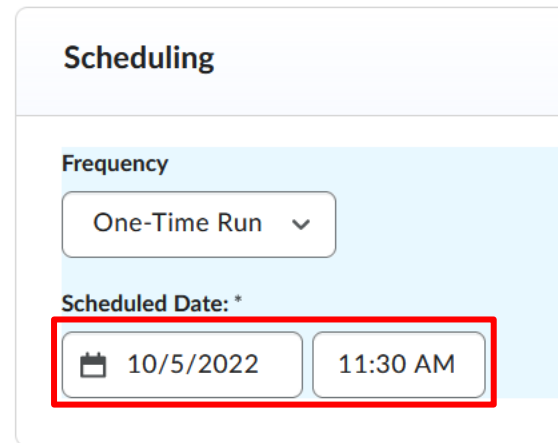
- This new option allows:
  - **Simpler creation** of one-time run agent messages (Previously a complex schedule had to be set between dates that would only send once)
  - **A defined time** for when the message is sent (Previously messages were sent in a batch daily at 9pm)

# USING THE ONE-TIME RUN OPTION

The One-Time Run option is located under the Scheduling section when creating or editing an agent



The screenshot shows a 'Scheduling' section with a 'Frequency' dropdown menu. The menu is open, showing options: 'No Schedule', 'One-Time Run', 'Hourly', 'Daily', 'Weekly', 'Monthly', and 'Annually'. The 'One-Time Run' option is highlighted with a red box. Below the dropdown, the text 'the Classlist' is partially visible.



The screenshot shows the 'Scheduling' section with the 'Frequency' dropdown set to 'One-Time Run'. Below it, the 'Scheduled Date:' field is highlighted with a red box, showing a calendar icon, the date '10/5/2022', and the time '11:30 AM'.

# COPYING DROPBOX FOLDERS

From one course to another directly

# COPYING DROPBOX FOLDERS

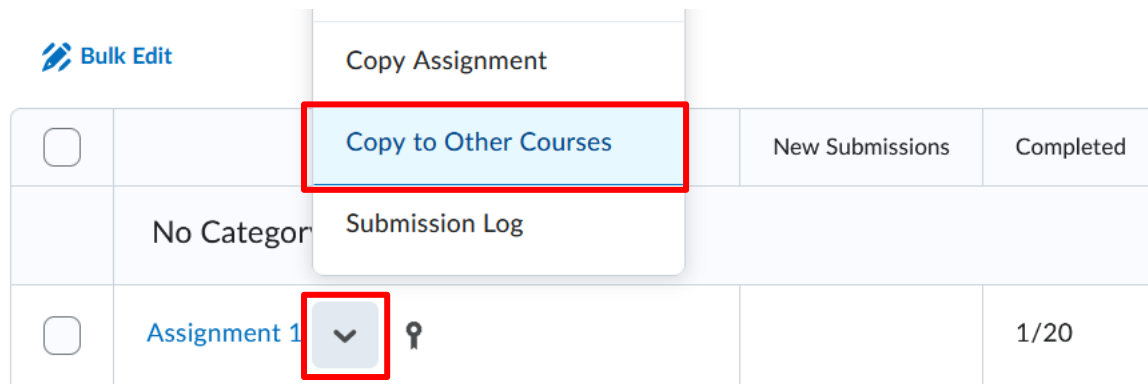
Instructors can now copy Dropbox folders between their courses directly from the Dropbox tool, rather than using the Import/Export/Copy Components tool.

## Why would you do this?

- It can save time if you have several courses using a similar Dropbox folder organization and settings
  - A Dropbox folder can be copied to up to 10 course sites at the same time
  - Associated rubrics and grade items can also be copied (if selected)

# HOW TO COPY DROPBOX FOLDERS TO ANOTHER COURSE (STEPS 1 & 2)

1. Begin in the course site with the folders that have been created
2. Click the context menu for the folder you want to copy and select **Copy to Other Courses**



**Note:** You must have the Instruct-build-grade role in **both** course sites for this to work. This means that you cannot copy folders using this method between a DE course and standard course.

# HOW TO COPY DROPBOX FOLDERS TO ANOTHER COURSE (STEPS 3 & 4)

3. Search for and select the course(s) to which you want to copy the Dropbox folder
4. Select if you want to also copy any associated rubric or grade items

Copy Assignment ×

**Assignment 1**  
Introduction to CourseLink (Intor\_CourseLink\_Faculty\_GH\_RT)

Include 1 Rubrics  Include Grade Item

Choose Destinations: 3/10

Amazing Course × Semester ▼

<input checked="" type="checkbox"/>	Amazing Course Title (01) F22 CODE_1000_01_F22	▶
<input checked="" type="checkbox"/>	Amazing Course Title (02) F22 CODE_1000_02_F22	▶
<input checked="" type="checkbox"/>	Amazing Course Title (03) F22 CODE_1000_03_F22	▶

# HOW TO COPY DROPBOX FOLDERS TO ANOTHER COURSE (STEPS 5 & 6)

## 5. Review the list and select **Copy**

**Assignment 1**  
Introduction to CourseLink (Intor\_CourseLink\_Faculty\_GH\_RT)

Include 1 Rubrics     Include Grade Item

Choose Destinations: (3/10)

Amazing Course Title (01) F22 CODE_1000_01_F22 •	×
Amazing Course Title (02) F22 CODE_1000_02_F22 •	×
Amazing Course Title (03) F22 CODE_1000_03_F22 •	×

< >

**Copy**    Back

## 6. Go to the destination course site(s), make any required modifications, or set the folders as hidden from students



# IMPROVEMENTS TO THE RUBRICS TOOL

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# RECENT IMPROVEMENTS TO THE RUBRICS TOOL

The rubrics tool has come a long way over the last several years and is now very simply to use.

Some of the more recent improvements include:

- The ability to copy Rubric criteria groups and rows
- The ability to reorder criteria rows
- A streamlined side-by-side assessment experience via Dropbox and Discussions

# COPYING CRITERIA GROUPS

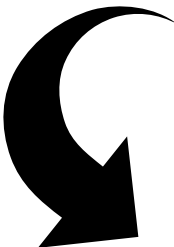
If you make use of multiple similar criteria groups within a single rubric, you can now copy a group as a starting point then make edits to improve efficiency.

Type: Analytic ▾ Scoring: Points ▾ ↺ Reverse Level Order

Criteria	Expert	Proficient	Apprentice	Novice	
⋮	4 pt	3 pt	2 pt	1 pt	+
Copy Criteria Group	The paper demonstrates that the author fully understands and has applied concepts	The paper demonstrates that the author, for the most part, understands and has	The paper demonstrates that the author, to a certain extent, understands and has	The paper does not demonstrate that the author has fully understood and applied concepts	/ 4
Delete Criteria Group					

# REORDER CRITERIA ROWS

Previously, there was no option to reorder criteria rows, just options to delete & add, but you can now reorder the criteria in rubrics using an intuitive drag and drop feature.



		Initial Feedback					
	Depth of discussion	...	In-depth discussion & elaboration in all sections of the paper.	In-depth discussion & elaboration in most sections of the paper.	The writer has omitted pertinent content or content runs-on excessively. Quotations from others outweigh the writer's own ideas excessively.	Cursory discussion in all the sections of the paper or brief discussion in only a few sections.	/ 4
		Initial Feedback					
	Cohesiveness	...	Ties together information from all sources. Paper flows from one issue to the	For the most part, ties together information from all sources. Paper flows	Sometimes ties together information from all sources. Paper does not flow -	Does not tie together information. Paper does not flow and	/ 4

# STREAMLINED ASSESSMENT (DROPBOX AND DISCUSSIONS)

Rubrics can be attached to Dropbox folders or assessed Discussion topics!

- Previously rubrics opened in a full grid view **overtop** of the document preview or list of discussion posts, making it difficult to assess unless you had a second monitor
- Rubrics now open in the assessment panel in a vertical format allowing you to perform the assessment next to the document preview or list of discussion posts

# STREAMLINED RUBRIC ASSESSMENT - DROPBOX

Page 1 of 1

Integration of Knowledge

Proficient 3 / 4

The paper demonstrates that the author, for the most part, understands and has applied concepts learned in the course. Some of the conclusions, however, are not supported in the body of the paper.

Add Feedback

Topic focus

Proficient 3 / 4

The topic is focused but lacks direction. The paper is about a specific topic but the writer has not established a position.

Add Feedback

# STREAMLINED RUBRIC ASSESSMENT - DISCUSSIONS

Posts ▾ Sort: Oldest First ▾

Post: 1 thread, 1 reply

**My Idea**  
Feb 18, 2022 11:39 AM • 129 words

Sed ut perspiciatis unde omnis iste natus error sit voluptatem accusantium doloremque laudantium, totam rem aperiam, eaque ipsa quae ab illo inventore veritatis et quasi architecto beatae vitae dicta sunt explicabo. Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni dolores eos qui ratione voluptatem sequi nesciunt. Neque porro quisquam est, qui dolorem ipsum quia dolor sit amet, consectetur, adipisci velit, sed quia non numquam eius modi tempora incidunt ut labore et dolore magnam aliquam quaerat voluptatem. Ut enim ad minima veniam, quis nostrum exercitationem ullam corporis suscipit laboriosam, nisi ut aliquid ex ea commodi consequatur? Quis autem vel eum iure reprehenderit qui in ea voluptate velit esse quam nihil molestiae consequatur, vel illum qui dolorem eum fugiat quo voluptas nulla pariatur?

◀ Replied in thread "Thread"

**Thread**  
Feb 18, 2022 11:39 AM • 215 words

Sed ut perspiciatis unde omnis iste natus error sit voluptatem accusantium doloremque laudantium, totam rem aperiam, eaque ipsa quae ab illo inventore veritatis et quasi architecto beatae vitae dicta sunt explicabo. Nemo enim ipsam voluptatem quia voluptas sit aspernatur aut odit aut fugit, sed quia consequuntur magni dolores eos qui ratione voluptatem sequi nesciunt. Neque porro quisquam est, qui dolorem ipsum quia dolor sit amet, consectetur, adipisci velit, sed quia non numquam eius modi tempora incidunt ut labore et dolore magnam aliquam quaerat voluptatem. Ut enim ad minima veniam, quis nostrum exercitationem ullam corporis suscipit laboriosam, nisi ut aliquid ex ea commodi consequatur? Quis autem vel eum iure reprehenderit qui in ea voluptate velit esse quam nihil molestiae consequatur,

### Criteria

Quality of Post

◀ [ ] [ ] [ ] [ ] ▶

Not scored / 10

[Add Feedback](#)

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Relevance of Post

◀ [ ] [ ] [ ] [ ] ▶

Not scored / 10

[Add Feedback](#)

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Contribution to the Learning Community

◀ [ ] [ ] [ ] [ ] ▶

Not scored / 10

[Add Feedback](#)

# THE NEW QUIZ BUILDING EXPERIENCE

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# NEW QUIZ BUILDING EXPERIENCE

- To refresh and align the creation experience, D2L is updating LMS tools, such as Dropbox, Quizzes, and Discussions
- The Quizzes tool now has a new single-page Quiz creation experience available, which is similar to one now used for creating Dropbox folders
- The option to use the new experience can be toggled on or off for now, but eventually the new quiz building experience will permanently replace the old one

# EXAMPLE: OLD QUIZ BUILDING EXPERIENCE

Edit Quiz - Untitled

Properties   Restrictions   Assessment   Objectives   Submission Views

### General

Name \*

Category

no category   [\[add category\]](#) ⓘ

### Quiz Questions

This quiz is empty.

[Add/Edit Questions](#)

### Description

▼ [Collapse Description](#)

Description

on    off   ⓘ

Paragraph   **B**   *I*   U   ~~A~~                     Lato (Recomm...   17.1px    

Page Header / Footer

[Save and Close](#)   [Save](#)   [Cancel](#)



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# EXAMPLE: NEW QUIZ BUILDING EXPERIENCE

[← Back to Manage Quizzes](#) **New Quiz**

**Name \***  
Untitled

**Grade Out Of** 0 points | **Not in Grade Book** | **Due Date** M/D/YYYY

**Description**

**Questions** [Preview](#)

**Add Existing** | **Create New**

Ready to begin adding quiz content?  
Click Add Existing or Create New to get started

**Availability Dates & Conditions**  
Always available

**Timing & Display**  
No Time Limit

**Attempts & Completion**  
1 attempt allowed

**Evaluation & Feedback**  
Auto-publish results  
1 result display

**Save and Close** | **Save** | **Cancel** |  **Visibility**



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# DEMO: NEW QUIZ BUILDING EXPERIENCE

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# OPENED TOOLBOX

Extend CourseLink's functionality!

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# WHAT IS THE OPENED TOOLBOX?

A collection of tools developed by OpenEd that extend the functionality of other tools (mostly CourseLink tools)

- The OpenEd Toolbox extends the functionality of:
  - CourseLink's Classlist (Bulk Enroll)
  - CourseLink's Groups Tool (5 tools!)
  - Grades Tool (Gradebook Column Copy)
- Toolbox leverages Application Programming Interface (API) to send and receive information to and from CourseLink

# OPENED TOOLBOX – ACCESS

- The OpenEd Toolbox can be accessed from the following url: <https://apps1.opened.uoguelph.ca/toolbox/>
- You will be taken to CourseLink the first time you access the OpenEd Toolbox to login (if you aren't already), then you must authorize the app to access CourseLink

# OPENED TOOLBOX – ACCESS

The screenshot displays the OpenEd Toolbox interface. On the left is a dark sidebar menu with the following items: **ToolBox** (with a toolbox icon), **User Tools** (with a list icon), **Group Tools** (with a group icon), **Create By Section**, **Group List**, **Group Rename**, **Create Predefined**, **Enroll into Existing**, and **Miscellaneous** (with a document icon). The main content area has a light blue header with the text **ToolBox**. In the top right corner, there is a user profile dropdown showing **Owen Wooding (owen.wooding)**. Below the header, a light gray box contains the text: **The toolbox is a suite of custom tools and utilities that further extend the functionality of OpenEd systems and the CourseLink Learning Management System (LMS).**





# OPENED TOOLBOX – SUPPORT

- There is support documentation for the OpenEd Toolbox available online:  
<https://support.opened.uoguelph.ca/instructors/courselink/tools/content/opened-toolbox>
- CourseLink Support can also assist with any questions you have about the available tools –  
[courselink@uoguelph.ca](mailto:courselink@uoguelph.ca) or x.56939

# OPENED TOOLBOX – PROGRAMMING

- There is a lot to cover for the OpenEd Toolbox, so it has its own dedicated session coming up
- If you're interested in learning more about the OpenEd Toolbox, please register for November 29<sup>th</sup>'s Introducing the OpenEd Toolbox session:  
<https://opened.uoguelph.ca/instructor-resources/fall-2022-programming#Toolbox>

# KEEP UP WITH NEW COURSELINK FEATURES

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# HOW TO KEEP UP WITH NEW COURSELINK FEATURES

- CourseLink updates on the last Friday of every month with new features
- A message is posted on that day through the Announcements widget on the CourseLink homepage with details on any new or modified features
- You may also view the updates page directly online: <https://wp.opened.uoguelph.ca/courselink-update/>
- Consider joining [D2L's Brightspace Community](#) to learn about upcoming features and improvements (and make feature requests)