1.0 Attendance and Call to Order

Members Present:

Brandon Widner, Chairman               Tony Peralta, Vice Chairman.

Paul Marsh                               John Kuntze

Josh Warner                              Jeremy Taylor, Secretary

Liaison Member Present:

Lisa Wren, Department of Fisheries and Oceans (DFO)

Elizabeth Cummings (for LuAnn Marentette), Drainage Superintendents Association of Ontario (DSAO)

Olena Czajkowskii, Ministry of Transportation (MTO)

Davin Heinbuck (Conservation Ontario)

Pat Shaver & Jennifer Grochocinski, Open Learning & Education Support (University of Guelph) (2pm)

Tim Brook, Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA)

Stuart Atkinson, Ontario Society of Professional Engineers (OSPE)

To Be Added: Paul Heeney, Ministry of Environment, Conservation and Parks

1.1 Chairman Brandon Widner called the meeting to order at 1:00 pm. Majority of Liaison members were in attendance. Noted that invitation to Paul Heeney had been omitted and should be included in future meetings.
2.0 Approval of Agenda

2.1 Motion by John K, seconded by Tony P that the agenda as prepared by the Chairman be accepted with the following amendments:

- 2.2 Ministry of Transportation contacts should be updated to only be Olena Czajkowski
- 2.5 Ministry of Natural Resources and Forestry should be removed from the agenda and as a Liaison Committee member as noted in 2021.
- 2.5 Ministry of Environment, Paul Heeney should be noted and included in the Liaison Committee members
- 2.6 Department of Fisheries and Oceans Canada – updated contact to include Lisa Wren
- 2.9.1 DART update should be removed since committee is not meeting
- 2.9.3 DSAO Procurement should be removed as committee was dissolved by DSAO in 2021.

3.0 Minutes of last Meeting

3.1 Motion by John K, seconded Tony P to accept the June 4, 2021 L.D.C. draft meeting minutes as circulated. Carried.

3.2 Action Items from the April 9, 2021 meeting deferred were reviewed. All items except Item #5 were deemed to be completed. Item #5 added to this meetings action list.

4.0 Correspondence

4.1 Email request for discussion on Environmental Bill Registry and Drainage Act received.

4.2 Request for a copy of the digital recording of the presentation at the Drainage Practitioners Meeting in November 2021. Discussion indicated that the recording was for minute taking purposes only and as such only the minutes from the Practitioners Meeting would be provided at this time once the minutes are prepared.

4.3 At this time the Chairman noted that the meeting would now be recorded to assist in minute taking purposes only.
5.0 Liaison Report OSPE (Stuart Atkinson)

5.1 OSPE noted that March is National Engineering Month. OSPE welcomed to bring items forward social media items for posting.

5.2 Discussion on contacts to universities to encourage Drainage Engineering. Action Item was discussed to bring forward a sample presentation on Drainage Engineering to share with others to use. Tim Brook to develop and share with the committee.

6.0 Liaison Report – MTO (Olena Czajkowski)

6.1 MTO is continuing to work on Highway Design Standards that was started in August of 2021 with anticipation of completion by end of 2022. One upcoming change is an increase to the hydrology requirements.

6.2 New technical portal was launched in August to provide public access to documents. [https://tcp.mto.gov.on.ca/](https://tcp.mto.gov.on.ca/)

6.3 Updated design standards to OPSS 407 408, 410, 421, 422, 493

6.4 Concern raised by MTO on a recent project with highway expansion there was a lack of information on field drainage tiles. Discussion indicated that this was a common problem on Municipal Drains as well when private tiles are installed without clear records. OMAFRA Agmaps provides a starting point for reference.

7.0 Liaison Report – Conservation Authority (Davin Heinbuck)

7.1 Updates on changes to the Conservation Act. Drainage Act activities (alterations to a watercourse) are considered a Category 1 program that is administrated by local CA. Focus will be on the core mandated programs, which include flooding and erosion within this Category. Category 2 (Municipal) and 3 (Other) addresses non-mandatory programs such as monitoring or Stewardship and Outreach programs that will be tailored to each CA. Other programs include self generating revenue activities.

7.2 Davin provided an update on the Healthy Lake Huron drain maintenance BMP projects. There are a number of BMPs created and working towards incorporating the BMPs into Drainage Project either through maintenance activities or Section 78 reports (s.78 reports at a later time). Anticipating a summary report from the study in Spring 2022. Davin also noted the Rural Green Infrastructure (RGI) website that Maitland Valley CA was completing that included case studies for selected BMPs. [https://healthylakehuron.ca/post/?ID=555](https://healthylakehuron.ca/post/?ID=555)
8.0 Liaison Report – OMAFRA (Tim Brook)

8.1 Tim noted that there ongoing challenges that OMAFRA is dealing with CN and MFIPPA. Minister has sent letters directly to CN as well as met with delegates at ROMA. MFIPPA has been forwarded to senior management on the concerns and limitations that restrictions can place on Drainage Reports.

8.2 Tim indicated that for budgeting purposes would like feedback from LDC on whether engineering and construction costs were increasing with inflation so that OMAFRA can adequately plan for budgeting purposes.

8.3 Tim reviewed the changes to the Drainage Act and that there are new Regulation resources:


8.4 Follow up from the meeting Tim provided the following for consideration regarding Prescribed Person in O.Reg.500/21 as follows:

  ▪ The changes to the Drainage Act and the new regulation (O.Reg.500/21) added the requirement for notifying prescribed persons to the Act and provides lists of whom to notify for the various sections of the Act. All of the notification requirements that are now in the regulation are essentially the same as they were in the previous version of the Act with the exception of the 2 following items:
    • Ontario Parks, if any of its lands may be affected by the drainage works.
    • The Council of the Band of each reserve that may be affected by the drainage works.
  ▪ The specific text, “The Council of the Band of each reserve that may be affected by the drainage works.” was added to make it clear that First Nations communities in the watershed are to be included in the notification process. This does not change any other obligations that may exist for these projects with respect to First Nations.
  ▪ The regulation also provides the following: Interpretation: 6. In this Part, “Council of the Band” and “Reserve” have the same meanings as in the Indian Act (Canada). (“conseil de la bande”, “réserve”)
  ▪ A resources that may assist you and the municipality in meeting the notification requirements under the Drainage Act could be the following website: - https://www.ontario.ca/page/map-ontario-treaties-and-reserves
9.0 Liaison Report DFO - (Lisa Wren)

9.1 Lisa summarized that working that DFO is working on Wave 2 Engagement: https://www.talkfishhabitat.ca/

9.2 Also working on a new Request for Review form that will be at the next DAWG meeting. Attempting to create a specific form for Municipal Drains (Section 4 or 78 projects). DFO is also continuing to work on drain classifications.

10.0 Liaison Report University of Guelph - (Pat Shaver and Jennifer Grochocinski)

10.1 Pat summarized that there were 97 paid attendees for the conference. Sufficient fees were collected to cover the annual Ross Irwin Scholarship.

10.2 Pat noted that she is retiring in two weeks. The LDC thanked Pat for her outstanding contributions over the past years and her organization of the conference on an annual basis. Jennifer will be the interim contact for the LDC.

11.0 Liaison Report – DSAO (Elizabeth Cummings)

11.1 DSAO had their regularly scheduled meetings in 2021. DSAO had their regularly scheduled meetings as well as 4 special meetings (Drainage Act changes, Railway delegation presentation, Railway update, Chatham-Kent withdrawing from DSAO). DSAO noted that minutes and reports would be posted on their website going forward to provide more information to members.

11.2 Noted that a Railway committee was to be resurrected in 2022 with a representative from each chapter. An invitation for a member from LDC would be extended shortly.

12.0 New Business

12.1 DAWG Update – John noted that DAWG is considering a Request for Review Form specifically for Municipal Drains. Also working on information for Drain enclosures.

12.2 Auditors General Report noted some changes recommended. Action Item was noted to send the link to Tim for a report back on any concerns at next meeting.
12.3 Railway Discussion – reviewed the letter form the Minister on December 23, 2021. Brandon requested that the letter be forwarded to CP and other railways, not just CN.

12.4 2022 Conference – Tentatively set date for 53rd Conference as October 21, 2022. The LDC will need a new venue to be reviewed with new UofG contact prior to June 2022 meeting. Paul raised the consideration of diversity within Drainage and LDC. Action item was to approach OSPE for consideration for a speaker at the conference.

12.5 Next meeting date – Friday, June 3rd 9:00 a.m.

13.0 Adjournment

13.1 Motion to adjourn at 4:30 by Josh, seconded by Tony. Carried

14.0 Summary of Action Items

<table>
<thead>
<tr>
<th>Action Items</th>
<th>Owner(s)</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Education Promotion on what is Drainage Engineering. Initial development of presentation to share with LDC</td>
<td>Tim</td>
<td>In Progress</td>
</tr>
<tr>
<td>2. Request OSPE for consideration of a Diversity and Inclusion speaker for Conference</td>
<td>Paul</td>
<td>Completed</td>
</tr>
<tr>
<td>3. Comments and financial statement from 2021 Conference</td>
<td>Jeremy</td>
<td>Completed</td>
</tr>
<tr>
<td>4. OMAFRA comments on Auditor’s Report to LDC</td>
<td>Tim</td>
<td>Completed</td>
</tr>
<tr>
<td>5. John to forward contact information for active MNRF member on DAWG committee</td>
<td>John</td>
<td>Completed</td>
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</tbody>
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