O.S.P.E. LAND DRAINAGE COMMITTEE
October 20, 2022 MINUTES OF MEETING

1.0 Attendance and Call to Order

Members Present:

Brandon Widner, Chairman       Tony Peralta, Vice Chairman
Paul Marsh                     John Kuntze
Josh Warner                    Jeremy Taylor, Secretary

Liaison Member Present:

Davin Heinbuck (Conservation Ontario)
Tim Brook, Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA)
David Moores, Drainage Superintendents Association of Ontario (DSAO)
Kathleen Buck, Ministry of Environment, Conservation and Parks (MECP)
Olena Czajkowski, Ministry of Transportation (MTO)

Regrets:

Mariel Mading, Open Learning & Education Support (University of Guelph)
Sara Mehraban, Ontario Society of Professional Engineers (O.S.P.E.)
Lisa Wren, Department of Fisheries and Oceans (DFO) (written report submitted)

1.1 Chairman Brandon Widner called the meeting to order at 1:30 p.m. Majority of Liaison members were in attendance.
2.0 Approval of Agenda

2.1 Motion by John K, seconded by Josh that the agenda as prepared by the Chairman be accepted with the following amendments:

- DAWG Update to be added
- Sarah Mehraban new member from O.S.P.E.

3.0 Minutes of last Meeting

3.1 Motion by Paul, seconded John K to accept the June 3, 2022 L.D.C. draft meeting minutes as amended. Carried.

3.2 Push forward items to next meeting and Action Items.

4.0 Correspondence

4.1 No significant correspondence noted.

5.0 Friday’s Conference

5.1 Reviewed the agenda for the conference. Discussed including specific questions in evaluation sheet. Members to submit specific questions to Marial by end of Wednesday Oct 26. Discussed timing of practitioners meeting and whether in person or virtual. Recommended for January Meeting topics to discuss further the option of virtual / in person practitioners meeting. Also further discussion regarding PEAK program and Drainage Engineers Conference / courses.

6.0 Liaison Report – Conservation Authority (Davin Heinbuck)

6.1 Next step is completing Memorandum of Understanding with each Municipalities have to be in place by January 1, 2024. Note self generated revenues can be within all 3 Categories. Updates on changes to the Conservation Authorities Act. Phase 2 of changes in regulations working through CA-municipal funding framework which is expected by January 1, 2024. Regulation of the budget process is also a part of the 2nd phase. Classes for programs and services are being identified. Category 1 for mandated programs, Category 2 for municipally agreed to services, and Category 3 for non-mandatory.

6.2 Conservation Authority Act now under jurisdiction of MNRF
7.0 Liaison Report – MTO (Olena Czajkowski)

7.1 MTO is continuing to work on Highway Design Standards that was started in August of 2021 with water crossing standards and TAC hydraulic updates with anticipation of completion into 2023.

7.2 Updates currently in place for OPSS 474 construction catch basin. As well as update to OPSS 410 is posted for updates.

7.3 Ongoing investigating and validation of IDF curves and assess how temperature scaling adjustment factor. High risk projects are being adjusted while low risk are continuing with current methods.

8.0 Liaison Report – DFO

8.1 DFO had another successful drain sampling season with the DFO student drain crew and seven contracts were issued to CAs and municipalities for drain sampling. They have had a number of engagement sessions related to the proposed class of the Prescribed Works and Waters Regulation for maintenance and repair of municipal drains. A reminder that comments on that proposed class of regulation can be submitted through the talkfishhabitat.ca website and are due October 28th.

9.0 Liaison Report – DSAO (David Moores)

9.1 DSAO is investigating social media options including some survey information

9.2 Railway committee – OMAFRA approved participation. Also looking for AMO to participate.

9.3 Changes to board at AGM in January 25, 2023. Board will need a new Associate Member, Chapter 1 and Chapter 4 members. Investigating conference topics. Also considering a buddy / mentorship program.

9.4 Excess soils committee for DSAO formed for engagement with maintenance of Municipal Drains with MECP.
10.0 Liaison Report – MECP (Kathleen Buck)

10.1 Reminder that there are training materials ESA presentation at 2021 conference please contact Kathleen or Paul directly.

11.0 Liaison Report – OMAFRA (Tim Brook)

11.1 Staffing updates – New Director Cale Selby. Assistant Deputy Minister Kelly McAslan has recently been out for a few tours of drainage systems. If there are opportunities to raise profile for drainage project, please contact Tim directly.

11.2 Excess soils presentation at Friday’s conference. OMAFRA has had follow up with MECP staff and can coordinate additional sessions if requested.

11.3 Minor Improvement and Unforeseen Circumstances regulation. Have had some conversations with engineers that have had some success and some limitations with the process.

11.4 Emergency Authorization requests went from 2-3 per year to over 10 per year. Drainage Superintendent guide has direction on how to provide the necessary information for OMAFRA to complete the review and make a recommendation to the Minister.

11.5 Drainage Publications and Fact sheets. Continuing to update publications. Working on a new publication for Property Owners based on existing factsheets that will be similar to the to the Engineers guide (e.g. a companion document). Tim would like to share document with LDC for comment on table of contents.

11.6 Tim Brook is now able to participate on DSAO Railway Committee.

11.7 Update on OMAFRA data collected from the ADIP grant applications is anticipated to be presented at conference as well as at Drainage Practitioners meeting.

11.8 Grants requested as of the Feb 15, 2022 year end was significantly higher for construction and improvement grants. Anticipate continued increase in grant requests. Budget is 9.66 million for ADIP.
12.0 New Business

12.1 DAWG Update – John noted that DAWG meeting was in person. Not sure on changes to drain classification process. Drain requests for review form is upcoming. Mapping discussion to review files that are sent to OMAFRA.

12.2 DSAO Railway Committee – Committee met several times. Recent survey was coordinated with assistance from AMO and OMAFRA and DSAO. Package and presentation of data anticipated soon. Tony noted court decision in Halton Hills.

12.3 Discussion on obtaining a more comprehensive list of active practitioners

12.4 Practitioners virtual meeting Thursday November 10, 10-12:00 a.m.

12.5 Next meeting date to be confirmed as Tuesday January 24, 2023 at 1 pm.

13.0 Adjournment

13.1 Motion to adjourn at 4:30 p.m. by Paul, seconded by Josh. Carried

14.0 Summary of Action Items

<table>
<thead>
<tr>
<th>Action Items</th>
<th>Owner(s)</th>
<th>Status</th>
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<tbody>
<tr>
<td>1. Follow up with training information for Drainage Engineering as a career.</td>
<td>Tim Brook</td>
<td>Review in June</td>
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<tr>
<td>2. Contact Tribunal (coordinator or chair) for consideration of a line of communication</td>
<td>Jeremy</td>
<td>Review in June</td>
</tr>
<tr>
<td>3. Updates to Website including minutes from past meetings to be posted.</td>
<td>Jeremy / Jennifer Mariel</td>
<td>Posted</td>
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<tr>
<td>4. Contact PEO with respect to Practice Guideline for Drainage Act services</td>
<td>Paul</td>
<td>Contact completed</td>
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<tr>
<td>5. January Meeting further discussions of practitioners meeting virtual or in person.</td>
<td>LDC</td>
<td>Included in Agenda</td>
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<td>6. January Meeting further discussions regarding PEAK program and Drainage Engineers Conference / courses.</td>
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