OTS Sponsor/Exhibitor Registration Form
Wednesday and Thursday, February 19 and 20, 2020

Contact Name:
Company name:
Company website:

Address:
City:
Province/State:
Postal/Zip Code:

Phone:
Email:

Register – Wednesday and/or Thursday, February 19 and 20, 2020
Sponsor/Exhibitor Registration includes exhibit space, two OTS parking passes and access
to the OTS sessions.

Select your preferred sponsor/exhibitor option and date(s). All fees include HST:
☐ Exhibitor Only @ $630 per day
   ☐ Wednesday   ☐ Thursday

☐ Coffee Sponsor Thursday @ $1050 per day
☐ Pastry Sponsor @ $1050 per day

NEW: Sponsor an appetizer! On Wednesday evening, join the after-conference gathering at
the Shakespeare Arms. Sponsor an appetizer to share with OTS attendees.
☐ Yes, I’ll sponsor ___ (number of platters) at $25.00 each. Total: $

Company Representatives Attending (2) (Provide name and email.)
  1.
  2.
**Additional Exhibitor Passes**
Additional Exhibitor passes can be purchased for $90.00 per day and includes a parking pass. Provide the **Name and Email** of each additional exhibitor and day(s) they will attend.

1. [ ] Wednesday and/or [ ] Thursday
2. [ ] Wednesday and/or [ ] Thursday

Sub-total of Additional Exhibitor Passes: $

**Total:** $

**Payment Options**

☐ **Cheque** (payable to the University of Guelph)  ☐ **VISA**  ☐ **MasterCard**  ☐ **Invoice**

Card #:  
Expiry:  
Cardholder’s Name:  
Three-Digit Security Code:  

Authorizing Signature:  

**Send To**  
**Ontario Turfgrass Symposium**  
Open Learning and Educational Support  
160 Johnston Hall, University of Guelph  
Guelph Ontario N1G 2W1  

Phone: 519-767-5000  •  Fax: 519-767-1114  •  email: info@OpenEd.uoguelph.ca

**Cancellation Policy:** Sponsors and Exhibitors cancelling their support need to submit written notification by Friday November 29, 2019. A refund less an administration charge of $200.00 will be issued. Sponsors who cancel their support after November 29, 2019 will not receive a refund except in extenuating circumstances to be considered by the OTS Executive Committee on an individual basis.

**Privacy:** We are committed to protecting your privacy. The personal information collected on this form will be used for registration purposes, for creating learner profiles, and for sending you relevant Open Learning information we believe may be of interest to you. For further information or to find out how to opt out of receiving future Open Learning information, call us at 519-767-5000 or visit: [http://opened.uoguelph.ca/en/about-opened/privacy-policy.asp](http://opened.uoguelph.ca/en/about-opened/privacy-policy.asp)
OTS Sponsor/Exhibitor Contract

The University of Guelph shall not be responsible for any losses or damages that may occur to the Sponsor, the Sponsor’s employee(s) or property from any cause whatsoever, prior to, during, or subsequent to the period covered by this contract. The Sponsor signing this contract expressly releases the University of Guelph from and agrees to indemnify same against any and all claims due to carelessness of the Sponsor, which claims must be paid for by the sponsor causing same. Neither the University, nor persons representing the Symposium, nor any service providers, will be responsible for damage or loss of any means whatsoever (e.g., theft, fire, etc.) for any or all material or equipment used by Sponsors. Sponsors are, therefore, required to carry appropriate insurance with respect to possible damage or loss and public liability against injury to the person or property of others.

The Sponsor also agrees to abide by the following rules and regulations for the event. Any deviation, without the express permission of the Ontario Turfgrass Symposium (OTS) Executive may result in removal from the show and loss of any monies paid.

1. The OTS Executive Committee reserves the right to reject Sponsors/Exhibitors without statement of cause.

2. Behaviour in a disorderly, abusive or other manner not acceptable to the OTS Executive Committee will not be permitted.

3. The company or individual whose name appears on this contract takes responsibility for any and all individuals representing the company or themselves while at the Symposium.

4. Direct sales solicitation at the Symposium will be limited to Sponsors/Exhibitors and their agents.

5. The Sponsor/Exhibitor agrees to comply with all the rules and regulations of the University of Guelph.

6. Payment in full is due upon registration and is refundable (less a $200.00 service fee) until Friday November 29, 2019, provided that written notice is received by that date. The Ontario Turfgrass Symposium does not accept responsibility for cancellations due to weather conditions.

Please indicate your agreement of the above-described terms by signing and dating this contract. Please return your signed contract to Open Learning and Educational Support, University of Guelph, along with your completed registration form.

Company:
Company Representative:
Signature:
Date:
General Information – Ontario Turfgrass Symposium 2020

Exhibit Space Each Sponsor/Exhibitor is provided with a 10’x10’ exhibit space. Electricity, table, chairs, tablecloth and wireless internet access are available as required. A limited number of exhibit spaces are available. Space is distributed on a first-come basis upon receipt of payment.

Security The Symposium space is not patrolled during Symposium hours or in the evenings. It is strongly recommended that all materials and displays are removed at the end of the day. All exhibitors are responsible for their own insurance coverage for exhibit material/equipment and/or personal belongings.

Symposium Passes Passes are provided to each Sponsor/Exhibitor and can be used on the exhibit day. Additional Exhibitor passes may be purchased. Symposium passes allow access to educational programming and the concourse.

Parking Sponsorship benefits include one parking pass for each complimentary pass provided. The designated parking lot location will be outlined in your confirmation materials.

Meals Meals are the sole responsibility of the individual.

Move-In and Move-Out Display items may be carried into the building between 7-8 a.m. on Wednesday or Thursday morning using the entrance noted in the confirmation package. Move-out is scheduled after the end of the sessions.

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TO REGISTER Please complete the registration form and forward it with full payment to The Ontario Turfgrass Symposium, via one of the following options:

Mail: Open Learning and Educational Support, Room 160 Johnston Hall, University of Guelph, Guelph, Ontario N1G 2W1
Fax: 519-767-1114
Email: oeplc@uoguelph.ca

This professional development program is presented by:

OpenEd at the University of Guelph
Guelph Turfgrass Institute
Sports Turf Canada

Ontario Recreation Facilities Association
Nursery Sod Growers Association of Ontario
Professional Lawn Care Association of Ontario